

**RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey**

WORK SESSION/REGULAR PUBLIC MEETING MINUTES

December 10, 2018

District Conference Room

Roll Call – Executive Session

Upon roll call at 7:30 P.M., the Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, Porro, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 7:30 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law.

A motion was made by Mrs. Kilday and seconded by Mrs. Becker and unanimously carried to move into Closed Executive Session for the purpose of discussing personnel, litigation, and negotiations. Information from the Closed Executive Session will be made public at the discretion of the Board, as per Board Bylaw 0166, Executive Sessions, or as otherwise authorized by law. The Closed Executive Session was adjourned at 8 P.M.

Roll Call – Work Session/Regular Public Meeting

Upon roll call at 8:03 P.M. Board members responded as follows: Mmes. Becker, Castor, Kilday, and Quinlan. Messrs. Becker, Bunting, Butto, Porro, and Rukaj. Mrs. Beverly MacKay, Superintendent of Schools; and Mr. Frank C. Ceurvels, Business Administrator/Board Secretary; were also present.

The meeting was called to order by the Board president at 8:03 P.M. Mrs. Castor announced that adequate notice of the meeting has been posted and published as required by law. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mrs. Castor further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

BOARD PRESIDENT'S REPORT

Mrs. Castor invited Ms. Goodrich, RHS, Student Board Representative, and Ms. Durkin, IHHS, Student Board Representative, to present their reports as follows: Ms. Durkin stated: 1) the Winter Sports teams are doing well; 2) the Student Council is planning for the Winter Pep Rally; 3) the Student Council will continue to run the Toy Drive and Clothing Drive until the end of the week; 4) Holiday Festival was a great event for all students; 5) the English Delegate Meeting was held last week and a report will be presented to the English Classes about school activities; 6) the IHHS Play, Blythe Spirit, was excellent and students are now preparing for the Spring Play; 7) the Leadership Team is holding monthly meetings; 8) all DECA students are preparing for the January competitions; and 9) a Prayer Club has started for IHHS students. Ms. Goodrich stated: 1) the Winter Sports teams are doing well; 2) the Holiday Festival was enjoyed by all students and staff; 3) the members of the Interact Club collected yarn for charity; and 4) the Winter Pep Rally is scheduled next week.

Mrs. Castor thanked Ms. Durkin and Ms. Goodrich for their reports.

Mrs. MacKay invited Mr. Smith to present the Gold Football to Mr. Gibbs to recognize Ramapo High School as a Hall of Fame School. Mrs. MacKay thanked Mr. Gibbs for all he does for the Ramapo High School athletes.

Mrs. MacKay invited Mr. Gibbs to discuss the highlights of the 2018 Football season and to introduce the members of the RHS Football Team. Certificates of Achievement were presented to the RHS student athletes.

SUPERINTENDENT'S REPORT

Mrs. MacKay stated that the District was notified that it is the recipient of a grant in the amount of \$10,000 for each high school from Columbia Bank Foundation. Ramapo High School will be purchasing new drafting tables and STEM equipment and Indian Hills will be purchasing wellness furniture. Mrs. MacKay thanked Columbia Bank Foundation for the grants.

Mrs. MacKay thanked Mrs. Castor and Mr. Porro for their dedicated years of service as Board Members in the District.

Mrs. MacKay invited Mr. Daniel Sutherland to present the proposed revisions to the 2019-20 Program of Studies. A brief Question and Answer Session followed the presentation.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Ceurvels reported on District capital projects/initiatives as follows: 1) Resolution OP5 is the resolution for Board approval of new District copier equipment; with this lease purchase the District will reduce its copier cost from approximately \$55,000 to \$44,000; and 2) the District's Audit is still incomplete; the State still needs to release data to school districts.

Mr. Ceurvels thanked Mrs. Castor and Mr. Porro for their service to the District.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

A. Moved by KILDAY Seconded BECKER to open the meeting to public discussion.

No discussion.

B. Moved by PORRO Seconded RUKAJ to close public discussion of agenda items and to re-enter the Work Session/Regular Public Meeting.

ACTION - ✓ = Yes

The following motion was approved by roll call:

Moved by: QUINLAN Seconded: RUKAJ

To approve Closed and Action/Work Session Minutes of November 12, 2018.

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj ✓, Butto ABSTAIN, Castor ✓

The following motion was approved by roll call:

Moved by: BECKER Seconded: RUKAJ

To approve Closed and Regular Public Meeting Minutes of November 26, 2018.

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓, Porro ABSTAIN,
Quinlan ✓, Rukaj ✓, Butto ABSTAIN, Castor ✓

The following motions were approved by roll call: P1 – PO2

Moved by: PORRO Seconded: BECKER

PERSONNEL

P1. To approve the Agreement between the Ramapo Indian Hills Supervisors' Association and the Ramapo Indian Hills Regional High School District Board of Education dated July 1, 2016 to June 30, 2019.

- P2. That as recommended by the Superintendent of Schools, the following persons be appointed to fill the positions for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2018-19 School Year; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Degree</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Margaret Belger	Administrative Asst., Grade II/RHS ²	Top+1	10 months	1/07/19 - 6/30/19 ³	\$50,995 ⁴
John Carey	Custodian/Bus Driver ^{5/6}	Step 5	12 months	1/02/19 - 6/30/19	\$51,658 ⁴

¹Pro-rated

²Replacement for Patricia Long

³Plus one transition day

⁴Plus Second Shift Stipend, \$250

⁵Replacement for Brian Ernst

⁶90-Day Probationary Period

- P3. To approve the appointment, as recommended by the Superintendent of Schools, of Sarah Hawkins, IHHS, School Psychologist, MA, Step 8, \$62,215, pro-rated, conditional upon receipt of appropriate New Jersey certification, (replacement for Kate Killby), effective for the period January 2 - June 30, 2019, plus one transition day, to fill the position for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2018-19 School Year; and move to approve applicant's attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13 et seq.*, and *N.J.S.A. 18A:12-1 et seq.*, as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.
- P4. To approve the request for a paid Maternity Leave of Absence (Presumptive Period of Disability), utilizing unused sick leave as allowed by law, for Hanna Cantwell, IHHS, Math, effective on or about March 12 - May 6, 2019, and further move to approve an unpaid Family Leave of Absence utilizing The Family and Medical Leave Act (FMLA) effective on or about May 7 - June 28, 2019.
- P5. To approve the appointment of Jennifer Mawhinney, District Services for Students with Disabilities Coordinator, effective for the period December 17, 2018 - June 30, 2019, at an hourly rate of \$69.14, as per the terms and conditions of the *Agreement between the Ramapo Indian Hills Education Association and the Board of Education dated July 1, 2016 - June 30, 2021*.
- P6. To approve, as recommended by the Superintendent of Schools, the appointment of an athletic coach, subject to all federal, state, county, and local regulations, governing said employment; effective for the 2018-19 School Year; and move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of *N.J.S.A. 18A:6-7.1 et seq.*, *N.J.S.A. 18A:39-17 et seq.*, *N.J.S.A. 18A:6-4.13*, and *N.J.S.A. 18A:12-1 et seq.*, as follows:

Indian Hills High School

<u>Name</u>	<u>Position</u>	<u>Certification</u>	<u>Step</u>	<u>Stipend</u>
Matt Tuohy	Asst. Indoor Track	Substitute	2	\$3,951

- P7. To approve the appointment of a Special School Advisor, subject to all federal, state, county, and local regulations, governing said employment, effective for the 2018-19 School Year; and move to approve applicant’s attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13 et seq., and N.J.S.A. 18A:12-1 et seq., as follows:

Indian Hills High School

<u>Advisor</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
George Lebrez	Robotics	4	\$2,332

- P8. To approve the appointment of Volunteer Athletic Coaches effective for the 2018-19 School year. Authorization for employment is based on prior verification of background check pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., N.J.S.A. 18A:6-4.13, and N.J.S.A. 18A:12-1 et seq., as follows:

<u>Name</u>	<u>Position</u>
Aidan Cole	Boys’ Basketball/RHS
Brad Vaccaro	Indoor Track/IHHS
Brad Vaccaro	Track/IHHS

- P9. To confirm the salary ranges for District Independent Employees on file in the District Office.
- P10. To rescind the appointment of Rena Rothman, IHHS, Drama Asst., effectively immediately.

EDUCATION

- E1. To approve in accordance with Chapter 46, Title 18A, New Jersey Statutes, and on the recommendation of the Superintendent of Schools, District Director of Student Personnel Services, and District Child Study Team that tuition and /or related services be paid for the students listed below to attend the schools indicated at the tuition costs indicated for the 2018-19 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
111403	Essex Valley School	\$49,018.71 ¹

¹Pro-rated 129 days

- E2. To approve the 2019-20 *Program of Studies*.
- E3. To approve the District student field trips and transportation costs for the 2018-19 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Snake Den Road, Ringwood	IHHS Wellness	January 8, 2019	\$0

Dartmouth College, Lebanon, NH	RHS Winter Track	January 11 - 12, 2019	0
Bergen Community College	IHHS Heroes & Cool Kids	January 29, 2019	527.27
Bergen Community College	RHS Heroes & Cool Kids	January 29, 2019	602.27
Bergen County Jail	RHS Sociology	January 31, 2019	0
Eisenhower Middle School & Franklin Avenue Middle School	RHS Heroes & Cool Kids	February 1, 2019	142.11
Bergen Community College	IHHS Heroes & Cool Kids	March 26, 2019	527.27
Bergen Community College	RHS Heroes & Cool Kids	March 26, 2019	602.27
Eisenhower Middle School & Franklin Avenue Middle School	RHS Heroes & Cool Kids	April 2, 2019	142.11
Wall Street, NYC	RHS Business Principles	April 18, 2019	0

- E4. To approve the Harassment, Intimidation, & Bullying student consequences imposed during the 2018-19 School Year as a result of the HIB Investigation for RHS-HIB 2018-008.
- E5. That home instruction for District students, at the approved hourly rate, be approved as follows:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
422523	IHHS	9
420402	RHS	11

OPERATIONS

OP1. To approve the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Indian Hills High School

King Centre for the Performing Arts	Recital/Rehearsal; Auditorium, Cafeteria & Adjacent Rooms; June 3 - 7, 2019; 3 -10:30 P.M.; June 8, 2019; 9 A.M. - 9:30 P.M.; June 9, 2019; 10 A.M. - 11 P.M.
Franklin Avenue Middle School	Graduation/Practice; Auditorium, Cafeteria & Library; June 19, 2019; 9:30 A.M. - 12 P.M.; June 20, 2019; 9 - 11 A.M. & 5 - 8 P.M.

OP2. To amend the report of bus evacuation drills that were conducted on October 24, 2018 in front of Ramapo High School between 7 - 7:30 A.M. and students who are transported to school participated. Mr. Mike Mancino, Assistant Principal and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

OP3. To accept the report of designated small vehicles used for school transport evacuation drills. Drills were conducted on November 21, 2018 in front of Ramapo High School between 6:45 - 7:33 A.M. and students who are transported to school participated. Mr. Travis Smith, Principal, and Mr. Charles Wolff, District Security Coordinator, supervised the drills.

OP4. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has determined that it is necessary and advisable to acquire certain copier equipment (hereinafter referred to as the "Equipment") for use within the Ramapo Indian Hills Regional High School District (hereinafter referred to as the "District"); and

WHEREAS, the Board desires to acquire the Equipment in accordance with N.J.S.A. 52:34-6.2(b)(3), through the PEPPM National Cooperative, a nationally recognized technology bidding and purchasing program for schools, agencies and libraries, coordinated by the Central Susquehanna Intermediate Unit within the State of Pennsylvania, a government contracting unit that utilizes a competitive bidding process; and

WHEREAS, the Board has determined that the use of the National Cooperative Purchasing Agreement shall result in cost savings after all factors, including charges for service, material, and delivery have been considered.

WHEREAS, the School Business Administrator has documented that the Equipment best meets the needs of the District; and

WHEREAS, LEAF Capital Funding LLC is providing financing for the Lease Purchase of such Equipment, which financing in the aggregate, is below the bid threshold.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves the Lease Purchase of the Equipment in the amount of \$221,910.00 representing the cost of the equipment in the amount of \$210,142.05 pursuant to the PEPPM national cooperative agreement with United Business Systems on behalf of Canon USA, together with interest in the amount of \$11,767.95, in accordance with a Lease Purchase Agreement and made a part hereof.

BE IT FURTHER RESOLVED as follows:

1. The Board authorizes the Board President and the Board Secretary to execute the Lease Purchase Agreement on behalf of the Board and any other documents necessary to implement the Lease Purchase Agreement consistent with this resolution and to approve any changes or deletions to the Lease Purchase Agreement and related documents as may, in the judgment of the Board attorney be necessary, advisable and in the best interest of the Board.

2. The Board hereby delegates the Board President and the Board Secretary the authority to execute the all other related documents with LEAF Capital Funding LLC., serving as the Lessor and purchaser of the Equipment.

3. The Lease is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3)(ii) of the Internal Revenue Code of 1986, as amended.

4. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED that the Board authorized the Business Administrator to execute the termination clause in accordance with the existing Lease Agreement with Hewlett Packard Financial Services Company.

OP5. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has awarded a contract for the

lease purchase of Canon copier equipment (hereinafter referred to as the “Equipment”); and

WHEREAS, the Board desires to enter into a service agreement with the reseller/ vendor United Business Systems on behalf of Canon USA (hereinafter referred to as “UBS”) the cost of which is below the bid threshold; and

WHEREAS, the School Business Administrator has solicited quotations and documented that quotation submitted by UBS is the most advantageous to the Board, price and other facts considered.

NOW THEREFORE, BE IT RESOLVED that the Board hereby approves a service agreement with United Business Systems, on behalf of Canon USA on a per copy basis in the amount of \$.003738 per copy for black and white (based upon 5,000,000 copies annually) and \$.045 per copy for color (based upon 350,000 copies annually), estimated to cost \$34,440.00 to be billed to the Board by UBS based upon annual usage.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the Service Agreement and all other documents necessary to effectuate the terms of this resolution.

OP6. To approve the resolution as follows:

WHEREAS, the Board of Education will be submitting applications to the New Jersey Department of Education for the approval of capital improvement project as follows:

IHHS Bathroom Renovations at Rooms 802F & 802W

WHEREAS, this project is not included in the 2005 Long-Range Facilities Plan list of capital projects to be completed, and therefore, the Long-Range Facilities Plan needs to be amended, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves amending the School District’s Long Range Facilities Plan to include this project.

OP7. To approve the resolution as follows:

WHEREAS, the Board of Education of the Ramapo Indian Hills Regional High School District (The “Board”) has identified a need to undertake the follow Project:

IHHS Bathroom Renovations at Rooms 802F & 802W

(the “Project”), and;

WHEREAS, the Board desires to retain LAN Associates (the “Architect”) to provide Architectural and Engineering Services in connection with the Project, and;

WHEREAS, the agreement with LAN Associates may be awarded without public bidding as a contract for professional services pursuant to NJSA 18A:18A-5(a)(1), and;

WHEREAS, the Board intends to finance the cost of the Project through the use of capital funds as part of the District’s Long-Range Facility Plan (LRFP) and;

WHEREAS, the school administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this Resolution, including the submission of Information to the New Jersey Department of Education.

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District that the Board president and secretary are hereby authorized and directed to enter into an Agreement with LAN Associates and to execute any other documents necessary to effectuate the terms of this resolution, and;

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in the Board's official newspaper and that the resolution and contract shall be on file and available for public inspection in the Board Office, in the following form:

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY
NOTICE OF AWARD OF PROFESSIONAL SERVICES CONTRACT

PLEASE TAKE NOTICE that on December 10, 2018 the Board of Education authorized the Board president and secretary to enter into an Agreement for professional architectural and engineering services with LAN Associates, 445 Godwin Avenue, Midland Park, New Jersey 07432 with regard to the following project:

IHHS Bathroom Renovations at Rooms 802F & 802W

This agreement is available for public inspection during regular business hours at the Board of Education Office located at 131 Yawpo Avenue, Oakland, New Jersey 07436.

OP8. To approve the resolution as follows:

WHEREAS, the Board of Education will be submitting applications to the New Jersey Department of Education for the approval of a capital improvement project as follows:

IHHS Entrance Canopy Snow Guards

WHEREAS, this project is not included in the 2005 Long-Range Facilities Plan list of capital projects to be completed, and therefore, the Long-Range Facilities Plan needs to be amended, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves amending the School District's Long Range Facilities Plan to include this project.

OP9. To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education ("Board") has identified a need to undertake the project as follows:

IHHS Entrance Canopy Snow Guards

("Project"), and;

WHEREAS, the Board has moved forward with a Proposal for Architectural Services for the Project, and;

WHEREAS, the Board desires to retain Laurence Parisi, AIA (the "Architect") to provide Architectural Services in connection with the Project, and

WHEREAS, the Agreement with Laurence Parisi, AIA, may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A- 5(a)(1), and;

WHEREAS, the Board intends to finance the cost of the Project through the use of capital funds as part of the District's Long-Range Facilities Plan (LRFP), and;

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District that the Board president and secretary are hereby authorized and directed to enter into an Agreement with Laurence Parisi, AIA, and;

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in the Board's official newspaper and that the resolution and contract shall be on file and available for public inspection in the Board Office, in the following form:

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY
NOTICE OF AWARD OF PROFESSIONAL SERVICES CONTRACT

PLEASE TAKE NOTICE that on December 10, 2018 the Board of Education authorized the Board president and secretary to enter into an Agreement for Professional Architectural Services with Laurence Parisi, One Marine Plaza, North Bergen, New Jersey 07047 with regard to the following project:

IHHS Entrance Canopy Snow Guards

This Agreement is available for public inspection during regular business hours at the Board of Education Office located at 131 Yawpo Avenue, Oakland, New Jersey 07436.

OP10.To approve the resolution as follows:

WHEREAS, the Board of Education will be submitting applications to the New Jersey Department of Education for the approval of a capital improvement project as follows:

RHS 2019 Roof Recoat Section 8

WHEREAS, this project is not included in the 2005 Long-Range Facilities Plan list of capital projects to be completed, and therefore, the Long-Range Facilities Plan needs to be amended, and

NOW, THEREFORE BE IT RESOLVED that the Board of Education approves amending the School District's Long Range Facilities Plan to include this project.

OP11.To approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education ("Board") has identified a need to undertake the project as follows:

2019 RHS Roof Recoat Section 8

("Project"), and;

WHEREAS, the Board has moved forward with a Proposal for Architectural Services for the Project, and;

WHEREAS, the Board desires to retain Laurence Parisi, AIA (the "Architect") to provide Architectural Services in connection with the Project, and

WHEREAS, the Agreement with Laurence Parisi, AIA, may be awarded without public bidding as a contract for professional services pursuant to N.J.S.A. 18A:18A- 5(a)(1), and;

WHEREAS, the Board intends to finance the cost of the Project through the use of capital funds as part of the District's Long-Range Facilities Plan (LRFP), and;

NOW, THEREFORE, BE IT RESOLVED by the Ramapo Indian Hills Regional High School District that the Board president and secretary are hereby authorized and directed to enter into an Agreement with Laurence Parisi, AIA, and;

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in the Board’s official newspaper and that the resolution and contract shall be on file and available for public inspection in the Board Office, in the following form:

LEGAL NOTICE
 RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
 BOARD OF EDUCATION
 COUNTY OF BERGEN, STATE OF NEW JERSEY
 NOTICE OF AWARD OF PROFESSIONAL SERVICES CONTRACT

PLEASE TAKE NOTICE that on December 10, 2018 the Board of Education authorized the Board president and secretary to enter into an Agreement for Professional Architectural Services with Laurence Parisi, One Marine Plaza, North Bergen, New Jersey 07047 with regard to the following project:

2019 RHS Roof Recoat Section 8

This Agreement is available for public inspection during regular business hours at the Board of Education Office located at 131 Yawpo Avenue, Oakland, New Jersey 07436.

FINANCE

- F1. That the financial report of the business administrator and the treasurer of school monies for the month of October 2018, including a cash report for that period, be approved and ordered filed.
- F2. That the following bills drawn on the current account in the month of November 2018 in the total amount of \$238,161.20 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee be ratified by the Board.
- F3. To ratify the November 30, 2018 payroll in the amount of \$1,358,110.59, having been duly audited by the business administrator and the chairperson of the Finance Committee, be ratified by the Board. (Amount was not available for the November 26, 2018 Regular Public Meeting.)
- F4. To authorize approval of bills drawn on the current account in the total amount of \$1,226,792.37 for materials received and/or services rendered, having been duly audited by the business administrator and the chairperson of the Finance Committee.
- F5. That bills in the District Cafeteria Fund in the total amount of \$154,986.51 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$152,331.26	October Operations
RIH District Cafeteria Fund	\$1,716.00	October Student Lunches
RIH District Cafeteria Fund	\$939.25	September Student Lunches

- F6. That bills in the District Cafeteria Fund in the total amount of \$134,291.25 having been duly audited and approved by the business administrator/board secretary, and previously paid, be approved by the Board as follows:

ARAMARK	\$134,291.25	November Operations
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F7. To approve the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees' current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
IH18-26	Davidson	ELL Program	March 20, 2019	\$15.00
IH18-27	LaChac	NJECC Conference	January 8, 2019	128.22
IH18-28	Manzi	Augmented Reality Experiences	January 18, 2019	166.09
IH18-29	Vacca	Augmented Reality Experiences	January 18, 2019	153.09
R18-33	Blomquist	NJECC	January 8, 2019	125.00
R18-34	Weydig	Educational Enterprises	January 11, 2019	90.00
R18-35	DelBuono	SAT ELA & Social Studies	January 24, 2019	186.00
R18-36	VanderMolen	Augmented Reality Experiences	January 18, 2019	153.09
R18-37	Murphy-Park	Augmented Reality Experiences	January 18, 2019	166.29
R18-38	Myones	Writing Instruction Strategies	February 1, 2019	276.75
R18-39	Thomas	NJECC	January 8, 2019	125.00
R18-40	Dubon	NJECC	January 8, 2019	129.41

F8. To approve the establishment of the Nancy Collins Memorial Scholarship as per Board Policy 6650. The annual scholarship will be awarded to a graduating Indian Hills High School Senior in the annual amount of \$5,000.00.

POLICY

PO1. To approve the first reading of Policy 2430.1, School Mascots and School Identifiers.

PO2. To approve revised Regulation 5511, Dress Code.

P1 – PO2

RC): Becker ✓, Becker ✓, Bunting ✓, Kilday ✓,
Porro ✓, Quinlan ✓, Rukaj ✓, Butto ✓, Castor ✓

COMMITTEE REPORTS

Mr. Bunting reported that a Successor Agreement between the Board and the Ramapo Indian Hills Supervisors' Association is approved.

He also stated that members of the Finance Committee met on December 7 and met with the District auditors to discuss the District's Audit.

Mrs. Quinlan reported that the members of the Facilities Committee met on December 4 to discuss the athletic fields and tracks.

Mr. Butto reported that the members of the Personnel/Goals/Evaluation Committee met earlier this evening to discuss the Action Plans for the Board Goals.

Mrs. Kilday reported that the members of the Education Committee met on November 27 to discuss the 2019-20 Program of Studies.

Mrs. Becker reported that a Crisis Management Committee Meeting is scheduled on Friday, December 14.

BOARD COMMENTS

Members of the Board thanked Mrs. Castor and Mr. Porro for their many years of dedicated service to the District.

Mrs. Quinlan stated that she attended the IHHS Play, Blythe Spirit, and congratulated the students and staff for a job well done.

Mrs. Becker stated that she attended the IHHS Play and congratulated the students and staff for a job well done.

Mr. Porro thanked the members of the Board for their service to the District and stated he has enjoyed his experience as a Board member.

Mrs. Castor thanked the members of the Board for their service to the District and thanked everyone for the opportunity to serve as Board President.

PUBLIC DISCUSSION

A. Moved by QUINLAN Seconded RUKAJ to open the meeting to public discussion.

No discussion.

B. Moved by QUINLAN Seconded RUKAJ to re-enter the Work Session/Regular Public Meeting.

ANTICIPATED FUTURE MEETING DATES

Mrs. Castor announced anticipated future meeting dates as follows:

Monday, January 7, 2019, Reorganization/Work Session, District Conference Room, 7 P.M.

ADJOURNMENT

Moved by PORRO Seconded: RUKAJ to adjourn at 9:09 P.M.

Jane Castor
Board President

Frank C. Ceurvels
Business Administrator/Board Secretary